
SAN ANTONIO WATER SYSTEM PURCHASING DEPARTMENT

Issued By: Gina Cappa
BID NO.: 19-19143

Date Issued: October 25, 2019

FORMAL INVITATION FOR BIDS
ANNUAL CONTRACT FOR BUSINESS CONTINUITY SOFTWARE
ADDENDUM 1

Sealed bids addressed to the Purchasing Department, San Antonio Water System, 2800 US Hwy 281 North, Administration Bldg., 5th Floor, San Antonio, TX 78212 will be received until **3:00 PM (CT), November 1, 2019** and then publicly opened and read aloud for furnishing materials or services as described herein below,

The San Antonio Water System Purchasing Department is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance may be received by visiting the Purchasing Office in the SAWS Main Office, 2800 US Hwy 281 North, San Antonio, TX 78212, or by calling (210) 233-3819.

This invitation includes the following:

Invitation for Bids
Terms and Conditions of Invitation for Bids

Specifications and General Requirements
Price Schedule

The undersigned, by his/her signature, represents that he/she is authorized to bind the Bidder to fully comply with the Specifications and General Requirements for the amount(s) shown on the accompanying bid sheet(s). By signing below, Bidder has read the entire document and agreed to the terms therein.

Signer's Name: _____ Firm Name: _____
(Please Print or Type)

Address: _____

Signature of Person Authorized to Sign Bid _____ City, State, Zip Code: _____

Email Address: _____ Telephone No.: _____

Fax No.: _____

Please complete the following:

Prompt Payment Discount: _____% _____days. (If no discount is offered, Net 30 will apply.)

Please check the following blanks which apply to your company:

Ownership of firm (51% or more):

Non-minority Hispanic African-American Other Minority (specify) _____

Female Owned Handicapped Owned Small Business (less than \$1 million annual receipts or 100 employees)

Indicate Status: Partnership Corporation Sole Proprietorship Other (specify) _____

Tax Identification Number: _____

To report suspected ethics violations impacting the San Antonio Water System, please call 1-800-687-1918.

This **Addendum 1** is issued for Bid 19-19143 to do the following:

1. Provide questions and responses.

IT IS NOT NECESSARY TO RETURN THIS ADDENDUM 1 AS PART OF YOUR BID SUBMISSION

QUESTIONS AND RESPONSES

1. Question: Can companies from outside USA, such as from India or Canada, apply for this?

Response: *Yes, a foreign owned company can bid on this project. However, any SaaS offering solutions shall require SAWS data, including backups to be hosted within the United States.*

2. Question: Do we need to come over there for meetings?

Response: *Meetings in person are not necessarily required. There aren't any meetings scheduled for this bid, and it is possible that the awarded firm could conduct meetings via WebEx or an equivalent.*

3. Question: Can we perform the tasks (related to RFP) outside USA?

Response: *If the awarded firm would like to conduct training via something such as WebEx that would be acceptable.*

4. Question: Can we submit the proposals via email?

Response: *No. Please reference paragraph one on page one of the bid. Sealed bids are required.*

End of Addendum 1